

State Representative

Kathleen Willis

Invites you to attend her

Info Session & Application Workshop

Getting a Job with the

State of Illinois



Presented by:

Illinois Department of Central Management Services

&

CMS Diversity Enrichment Program

Thursday, November 13th

1:00pm – 3:00pm

West Leyden High School

Auditorium

1000 Wolf Rd., Northlake, IL 60164

Workshop covers: What jobs are available • How to apply • What qualifications are required • Where to take exams • How to navigate the online application system • Making sense of job titles and job descriptions • Contacting a free employment counselor • Consideration for veterans, people with disabilities, and special language skills

This event is free and open to the public and no registration required.

For more information, please call Rep. Willis' constituent service office at 708-562-6970, or email repwillis77@gmail.com.



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RepWillis 77

News...



... from State Representative Kathleen Willis

FOR IMMEDIATE RELEASE:

October 6, 2014

FOR MORE INFORMATION:

State Rep. Kathleen Willis

Phone: (708) 562-6970

Rep. Willis to Host How to Get a Job with the State of Illinois Workshop

NORTHLAKE, Ill. – State Rep. Kathy Willis (D-Addison) will be hosting an Informational Session and Job Application Workshop with representatives from the Illinois Department of Central Management Services, to provide constituents with the opportunity to sharpen their skills and prepare to apply for open positions with the State of Illinois.

“This free workshop is geared towards helping individuals who are facing unemployment and are interested in gaining employment with the State of Illinois,” Willis said. “Job seekers will have an opportunity to speak with career professionals that can help you search through the online application system and how to apply for available positions.”

The job application workshop will allow applicants to learn what jobs are available, how to apply, what qualifications are required, where to take exams (if applicable), how to navigate the online application system and making sense of job titles and job descriptions.

What: Info Session & Application Workshop: Getting a Job with the State of Illinois

Who: State Representative Kathleen Willis
Representatives from the Illinois Department of Central Management Services

When: Thursday, November 13 from 1 p.m. to 3 p.m.

Where: West Leyden High School (Auditorium) – 1000 Wolf Rd., Northlake

The workshop is free and open to the public. For more information please contact Rep. Willis' full-time constituent service office at (708) 562-6970 or email repwillis77@gmail.com.

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